

**Carmel Middle School PTO
Executive Board Meeting
February 19th, 2019**

Minutes

Present: Katie Lawson, Deanna Pitman, Ann Bernard, Jana Swigart, Madhavi Pappu

- I. Principal's Report
 - a. Teacher Grants
 - i. Language Arts Teacher, Cindy Senseman requested to additional book choices to her class library for \$207.04. Motion approved unanimously.
 - ii. 8th grade Math teacher, Kristen Taylor requested funds for rolling whiteboards for \$127.99. Motion was approved unanimously.
 - iii. Student Services staff, Connie Peregrin and Tanya Garber would like two registration fees covered for a workshop on Emotional Poverty. Registration costs for 2 are estimated at \$400. Motion was approved unanimously.
 - b. First day of longer days due to snow days.
 - c. Have openings in Special ED and IA (Instructional Assistant)
 - d. Teachers' commit to the following year before Spring and staff is in the midst of scheduling.
- II. Approval of January 2019 Minutes
 - a. Agreed to e-Approve once notes are sent via email.
- III. Treasurer's Report
 - a. Received checks from Kroger, Boombooz Pizza.
 - b. Spent funds in Dec for clubs.
 - c. 1099 forms are ready for the teachers who went over \$600
 - d. Paid all the bills
 - e. No check from Rosie from Red Apple regarding the \$107
 - f. Pantry Packs haven't been used
- IV. Committee and Event Updates
 - a. Dine-Outs
 - i. Today Chick-fil-A dine out day.
 - ii. Noble Roman's would like to partner for a dine-out night.
 - 1. Question if delivery also counts
 - 2. Katie to send Deanna the dates for confirmation
 - b. Media Center
 - c. Teacher Luncheons
 - i. Lety has asked about who might be her replacement so she can work with them for the next event
 - d. Boxtops
 - i. Student announcements have been successful and could pick up – received another 105 boxtops
 - e. Membership/Volunteers

- i. Addy will be sending out a request for volunteers for the student social that SGA is putting on 3/7. The social on 2/28 is already filled.
 - ii. PTO will be asked for snack donations for the event
 - f. Pantry Packs
 - g. School Board
 - h. Fall Fundraiser – 2018 – 2019
 - i. Green team
 - i. Contact to PTO has stepped down
 - ii. Katie is trying to reach Carly Lindley for the new contact
 - j. Carmel High School has asked PTO to make a donation
 - i. Could take out of operating expenses, school nurse, wellness or student assistance.
 - 1. Agreed unanimously that \$50 will be donated out of the operating expenses
- V. Communications
 - a. Katie is follow up with some recipients for marketing the site.
 - b. Request from Jess to get pics. Deanna has asked to reach out to Adrian Monke
 - c. There was a suggestion to reach out to the students from the year book club or the sponsors of the clubs to get pictures to Jess to post as part of the “Your donations at Work” series
- VI. School Board update
 - a. Most of the roles are filled. Madhavi to send Deanna the list of roles that are available to add to the email send from the Principal’s office to families.
- VII. Upcoming Events
 - a. Dine Out Nights
 - i. 2/19: Chick Fil A and plan to include a teacher lunch that day
 - ii. Red Robin still waiting on confirmation
 - iii. Executive and General Board for 2019 – 2020
 - iv. 3/19: Bar Louie confirmed and all menu items are included
 - v. Katie to confirm the Noble Roman’s dates with Deanna