

Carmel Middle School PTO
Executive Board Meeting
August 22, 2017



Minutes

Present: Katie Lawson, Ramie Cooney, Kim Frederici, Jana Swaggart, Ann Bernard, Angie McHale, and Deanna Pitman.

I. Welcome and Introductions

A. PTO Roster

Good busy start to the year.

Parents can register on-line in addition to at registration.

II. Principal's Report

- Mrs. Pitman reported:
 - Registration went well and the year started smoothly
 - Meet the teacher nights scheduled for 6th Grade (W, 8/22), 7th & 8th Grade (TH, 8/23)
 - NWA testing begins in early fall. I-step becomes I-learn in the spring with the one testing window in April/May (vs two testings in previous years).
 - So far, administration and teachers are very pleased with the new superintendent who is sharp and laid back.

III. Treasurer's Report

Handouts provided for A & B

A. 2018-2019 Budget

Created by Money Minder Software and incorporated previous PTO data.

B. 2018-2019 Budget Explanation

- Not radically different than previous year. It will be presented and hopefully approved at the September General PTO meeting.
- Group asked if Jessica would please send a reminder on how to add CMS as a Kroger Rewards beneficiary.
- Note: club sponsorships were under budget last year, so the coordinator will be contacted to see about extra club offerings.

C. PTO Dues, Donations Update – on track to meet goal

IV. Committee and Event Updates

• Fall Fundraiser

- Kick off will be 8/16. Help needed on 9/4 and 9/5 for processing.
- Fundraiser will have nightly deposits.
- Fundraiser team will need to do a reminder to sell blast. Also, be sure to push online option with credit card. (Much easier for PTO!)



- Cougar Tailgate
 - Everything set. Will have DJ, 5-6 volunteers, check in will be outside, sign-up on 8/28, will have social media reminder on 8/27, Greek's pizza coming.
- Bookstore
 - Sign-up link went out.
- Media Center
 - There is a long list of volunteers from last year with a few openings still. Katie in Media Center new while Carly is on maternity leave (returning 11/7).
- Teacher Luncheons
 - 1st luncheon went well. Panera good. There is a plan in place for the year.
- Boxtops
 - Vesper Miller is new and loves this program. It has struggled at CMS, so Vesper is re-doing the CMS process. In the past we had 2 turn-in periods. There is now a proposal for continuous collections in the core teachers' rooms. There will continue to be a quarterly incentive day. Will begin to promote after Labor Day.
- Volunteers & Memberships
 - Continued work in progress.
- Pantry Packs
 - Ann Marie Monty has been in contact with Student Services and will begin sending backpacks within a few weeks.
 - Pantry pack team is reaching out to sports teams and the performing arts department with a request to collect items. This information will be included in upcoming publicity.
- Dine Out Nights:
 - August 21: Chipotle (and we get 50%)
 - September 18: Old Spaghetti Factory. Dine in only. They reached out to us.
 - October 16: Punchburger
 - November 20: City BBQ
 - December 4, 11, 18: Boombozz Pizza. Month long, all day!

V. Communications

- Website
 - Katie has been updating and Jessica will get access. Deanna pointed out that eventually the website will switch to the Parent Portal school district wide (roughly January).
- Social Media

- Facebook is at 70 followers. Like CMS PTO please and it helps to share postings on your feed posts, so others can see communications.



VI. Miscellaneous

- Upcoming Dates
 - 8/22: Dine out night at Chipotle
 - 8/22: 6th Grade Meet the Teacher Night
 - 8/23: 7th & 8th Grade Meet the Teacher Night
 - 8/28: Cougar Tailgate
 - 9/4: Turn in date for Fall Fundraiser Orders
 - 8/30-9/7: Order processing for Fall Fundraiser
 - 9/18: Executive Board
 - 9/18: General Board
- Upcoming Newsletter Deadline: August 31
- General question—Why have seats been assigned at lunch? Deanna shared, seats assigned because kids were sneaking out of lunch to walk the building which became a safety issue.

Minutes respectfully submitted by: Ramie Cooney

Next meeting 9/18.