

Carmel Middle School  
Executive Board Meeting Minutes  
January 12, 2021

Attendance: Deanna Pitman, Jason Rose, Claude Warren, Ann Bernard, Sarah Galante, Jessica Barrett, Laura Roth

**Principal's Report**

- 70 virtual students switched to hybrid - finalized scheduling
- Redistricting - Carmel Middle will have 3 feeder elementary schools (Carmel, Forest Dale and Smoky Row)
- Survey to be completed for 6th and 7th graders who can choose to stay at Carmel Middle
- Final enrollment numbers are expected in April
- New Orchard Park and Clay Center elementary schools will open in August
- Bingo was amazing and a good way to end the quarter. Plan to have some Fun Fridays and possibly another bingo game prior to spring break.
- An informational video will be sent on January 25th to incoming 5th graders. It will include a link to a parent information video. There will be a PTO slide with ways for new parents to be active PTO members. Will include Jason and Laura's contact information for parents interested in a chair or board position.
- February 8th scheduling begins for 5th graders
- Late April/early May - open house for incoming 6th graders. PTO, teachers and student services will be there. Parents can attend sessions. T-shirts will be handed out. Waiting on redistricting and final numbers as well as what restrictions will be at that time. The three middle school principals are trying to maintain consistency.
- Two grants were received:
  - Alvin Anthony requested a rolling chair for \$75 and reusable notebooks for conferencing notes for \$60. Executive board agreed to pend approval for the chair because Jason may have one that could be given. Claude moved to approve the notebooks, and Laura seconded the motion. **Motion for reusable notebooks was approved.**
  - Digital Services requested 15 wired mice for students to use for the yearbook. Logitech brand, cost \$120. Can be used year to year. Ann posed the question if they wanted to consider spending a little more money for something that would last longer. Deanna said Logitech brand was one that seemed to work for the school. Jason moved to approve up to \$200 for the purchase, and Claude seconded the motion. **Motion for wired mice was approved.**
- Parking lot is scheduled to be re-done this summer. It will be similar to Clay. There is a possibility of a new entrance by the garden.

**President's Report**

- Dine Out Nights on January 25, 26 and 27 at Old Spaghetti Factory
- Received a Pantry Pack donation from Tri Kappa (Epsilon Mu chapter in Carmel). Jason will send a thank you note.
- Consider having a grade level competition for future dine out nights. Will also approach sports coaches to try and drum up support.

- Plan to move the community meeting to March 9th at 9:00am. Parents will need to sign up to get the zoom link. Explore the possibility of a mental health talking point. Deanna will speak to counselors and StV Ascension employees at the school for input.
- Performing Arts Choir concerts went well

### **Vice President's Report**

- The Coffee Bar in December was well received. Staff was able to pre-order and this worked out well.
- Thankful Thursday on January 28th - trail mix and sparkling water with a message of bringing in the new year with a mix and sparkle.
- Feb 1-5 is National School Counseling Week. There are 7 staff to recognize. Will ask Lynn what we did last year.
- March is Food Services Staff appreciation week. Will ask Lynn for numbers.
- Feb 10th late start - snacks for staff meeting. Won't be able to have a full group if we are in the red zone, might need smaller groups.

### **Treasurer's Report**

- We are halfway through the school year and we still have money so we are in good shape.
- Pantry Packs has over \$4,000 to spend.
- Waiting on the check for the principal fund.
- Teachers have been encouraged to spend their money, but they typically don't spend it unless something is really needed.
- Club money isn't being spent due to no late bus.
- \$2,500 was spent for t-shirts and transition for rising 5th graders.
- All the bills are paid.
- Claude will deposit 2 checks - \$500 donation to Pantry Packs and \$61.51 from Noble Romans.
- Will start working on the budget for next year. Plan with what we know, and it can be changed as needed.

### **Communications Report**

- Post reach is up 43% and engagement is up 45%.
- Reposted the parking "be nice in line" post
- Will post for MLK day off
- Trying to keep up with late start schedule and other CCS information
- Will add dine out night information once finalized
- Will share grant information online once the new products are purchased

Meeting minutes respectfully submitted by Sarah Galante