

**TOWNE MEADOW ELEMENTARY
PTO EXECUTIVE BOARD MEETING
November 29th, 2018**

Members Present:

Tishia Smith –President
Shaune Shelby – Vice President
Kim Berebitsky - Treasurer
Lauren Edmundson - Corresponding Secretary
Sharon Menachemi – Recording Secretary
Nikki Raasch - Principal

Call to Order

Motion to approve minutes from prior meeting

October 18th, 2018 Meeting Minutes Approved

Treasurer's Report – Kim Berebitsky

- The fall fundraiser did great; we made 97% of what we expected
- We have begun to pay for carnival items
- TME earned \$1400 from the Greek's Pizza Dine to Donate night, which is a great outcome

TME PTO Treasurer's Notes

November 12, 2018

Bank Accounts Summary:

Numbers and activities as of 11/12/18 (Bank Statement #s as of 10/31/18)

- Total PTO Funds: \$ 83,363.93
Breakdown:
 - Money Market: \$72,143.16 (\$71,122.98)
 - Checking: \$10,877.33 (\$13,270.40)
 - Gaming: \$343.16 (\$343.16)
- **Total Funds less pass through: \$76,845.71 (PTO money)**
- Pass through Fund totals:
 - Picture: \$1,745.61
 - Book /Media: \$9,766.75
 - Math Club: \$1,669.59
 - Friends of Coyote \$-1,471.51
 - Chess Club: \$1,340.00
 - TOTAL: \$11,710.44

%YTD Income 48.33%

%YTD Expense 46.63%

Treasurer Notes / Income Highlights:

1. Fall Fundraiser: Net **\$23,206.39** (96.69% of \$24,000 budget)

- a. Income: **\$28,967.00** (99.89% of \$29,000 budget)
 - b. Expenses: **\$5,760.61** (115.21% of \$5,000 budget)
- 2. Spirit wear: Net **\$192.00** (-38.40% of -\$500 budget)
 - a. Income: **\$1956.00** (107.75% of \$2,000 budget)
 - b. Expense: **\$2155.00** (78.52% of \$2,500 budget)
- 3. Business Incentive Income: Total 661.72 (33.09% of \$2,000 budget)- Kroger, Bixtops, Amazon smile, Coca-cola gives, dine to donate, Shutterfly (new)

Treasurer Notes / Expense Highlights:

- 1. Teacher Allocations, Enrichment & Extracurricular
 - Teachers have spent **\$3,647.12** (35.93%) of their classroom allocation money
 - Total Enrichment – **3,883.58** (24.20% of 16,050.00)
 - Total Extracurricular – **\$1,033.48** (41.34% of 2,500.00)
- 2. Classroom Subscriptions spent **\$4019.46** (91.35% of 4,400.00)
- 3. Hospitality spent **\$957.36** (53.19% of \$1,800)

Corresponding Secretary Report – Lauren Edmundson

- The Dine to Donate night at Which Wich earned \$153 for TME
- There was a Dine to Donate night at Stacked Pickle on 11/28 – we don't have the numbers yet
- Teacher appreciation – Mrs. Raasch would like to change up what we do. We should think about making each day a different theme that would be consistent across the school, rather than room parents doing something different in each class. One day might be a cookie day, another a gift card day, etc.
- Local businesses may be willing to donate. Mrs. Raasch said other schools have had Papa Murphy's deliver a pizza to each teacher.
- Lauren will reach out to Melissa Okeley and Katie Lory to coordinate

President's Report – Tishia Smith

- Carnival
 - Carnival preparations are underway
 - The contract with Qtogo is good to go
 - The silent auction committee has been in charge of the raffle in the past, but we have a new auction chair this year so it's a lot to take on. We're looking for a volunteer to be in charge of the raffle; Lauren volunteers to do it.
 - This person would be responsible for reaching out to the teachers about their individual non-tangible raffle items (i.e. ice cream with the teacher) as well as the tangible items.
 - We need items that kids can get excited about. In the past we've done Beats headphones, and an iPad mini. Some new ideas are a kids Fitbit and a Nintendo Switch. The goal is to have it all done by the end of January
 - We need a project idea to tie to the auction funds that we can promote to local businesses and encourage them to donate. Mrs. Raasch says we can poll the teachers for suggestions.
 - Shaune is working with the games vendor
 - We need more volunteers to help. The volunteer coordinator for Carnival is an open committee position we need to fill

- We need new ideas for carnival prizes. Last year we had ear buds, fidget spinners and stuffed coyotes. We are no longer going to give out balls. We should consider doing one nice item, like a sports blanket, instead of several smaller items.
- Coordinating Council Meeting
 - Volunteers are needed for the Carmel Youth Assistance Program. The district refers families to the CYAP when they need more services than the school can provide. The goal is prevention before the kids end up in the system
 - There is a need for bus drivers and substitute teachers. Retired teachers earn a bit more money and the schedule is flexible.
 - In the next week, the district is rolling out a new emergency app called “Stop It”. It’s a two-way system for students and parents to send anonymous alerts to administration and the SRO if they think someone is in trouble. The motto is “see something, say something” if you have a reasonable suspicion, you should report it.
 - Transition to Power School is Dec. 1st but myccs won’t cut off until Jan. 1st.
- We are looking for a co-chair for the math club

Principal’s Report – Nikki Raasch

- There were about 20-25 people at Conscious Discipline Parent Night. Mrs. Raasch thought it went well but there is even more we can share. The parents seemed to appreciate it. Mrs. Leckrone was there to talk about school safety but nobody came to her station. Mrs. Raasch thinks parents feel confident about what TME is doing to keep kids safe.
- There were only about 5 people at the last principal coffee. Mrs. Raasch has had requests to do it earlier to accommodate working parents. She will try to do the next one at 7:00 am.

Vice President’s Report – Shaune Shelby

- Friends of Coyotes
 - Donuts with Dads is April 12th. Parents will need to pre-register and cost is \$10 per family
 - Kickball with Dads is April 26th from 5:00-7:00 pm. \$10 per family. There will be food trucks but that is extra.
 - Art to Remember party is Feb. 28th. \$20 per family for the first child and \$7 for each additional. The price includes food and creating the artwork, but parents will have to pay again online for any merchandise they want to order.

Next Executive Board Meeting: January 17th, 2019.

Meeting adjourned.