

Carmel Middle School PTO

Executive Board Meeting

September 17, 2019

Minutes

Present: Deanna Pitman, Dan Perdun, Madhavi Pappu, Ann Bernard, Jason Rose, Claude Warren, Sarah Galante

I. Dad's Club Overview (presented by Dan Perdun)

- a. Dan met with Todd Hornsby who would run the group. He couldn't be present at this meeting, so Dan spoke on his behalf.
- b. Ways to promote the group to include everyone, not just dads
- c. Group would facilitate activities at school and have offsite meetings too
- d. Promote other PTO committees, i.e. pantry packs, to help build up PTO support
- e. Possibly take over Cougar Tailgate
- f. Upcoming event would be a breakfast with dads, one breakfast per grade, dads to say something that is special about their child
- g. * Ann moved that Dad's club be approved, Jason seconded, vote approved by board
- h. Budget of \$500 is pending until Todd provides more details of how money will be used
- i. Dan will have Todd put plan together to include dates, overview of club, budget needs

II. Principal's Report

- a. Two teacher grants
 - i. Sarah Mindham ELA would like \$132.60 to purchase Chiji's which are card sets of images, educational tool used to help kids process their thinking

- ii. Jessica Gilpatrick journalism teacher would like \$239.88 to purchase a WeVideo license package. This is web based video editing software to be used for daily announcements.
 - 1. Since this is an annual expense, board would like for Jessica to summarize her experience to see how it works for this year. Could the expense be paid monthly?
 - iii. Provide pictures of both in use for newsletter
 - iv. * Ann moved to approve both expenses, Claude seconded, vote approved by board
- b. NWEA testing is complete. Results will be coming soon.
- c. Chromebooks are out and going well. Students are excited.
- d. Late start - feedback received and overall positive. Elementary late start is in question. Might have to shift some clubs to morning?

III. Treasurer's Report

- a. Income received
 - i. \$23,140 donations so far for fundraiser
 - 1. \$20K from square, \$3K cash
 - 2. Money comes in after principal's emails
 - ii. \$10,000 picture money for principal's fund
 - iii. \$1065 pantry packs
 - iv. \$532.79 Kroger
 - v. \$126.97 restaurant nights
- b. Budget will be presented at general board meeting 9/17/2019
- c. Square report shows 371 PTO donations, 452 families participated
 - i. popular donation amounts are \$40 and \$100
- d. PTO could use a little more money but overall in good shape
- e. Next push for donations will be next semester

IV. Committee/Event Updates

- a. Cougar Tailgate - need pictures for Facebook page
- b. Pantry Packs
 - i. Filling backpacks for 20 students
 - ii. Large boxes will go out for fall break
 - iii. Social workers can identify others in need
 - iv. School refers students to Carmel Assistance
 - v. Giving Tree in December is popular and fills many needs
- c. Staff Appreciation
 - i. Custodians received \$5 gift cards
- d. Fundraising
 - i. Think about this for next year...what did we do well this year?
 - ii. Back to School/registration days - the PTO is well received, pushing the clubs and what kids are getting from the PTO, many parents stopping by table to find out more
 - iii. Principals emails are successful
 - iv. Keep photos coming through for Facebook and newsletters
 - v. Improvement idea: collect money at 5th grade intro night
 - vi. Improvement idea: PTO to speak at meet the teacher nights instead of teachers regarding fundraising. Teachers don't mind because it supports them, but it would be good to have a member of PTO address this. Add more time into schedule for the evening.
 - vii. Improvement idea: Volunteer needed for fundraising to help Katie Lawson. Consider combining fundraising with dine out events.
- e. Dine out Nights coming up
 - i. 9/18 Freddy's
 - ii. 10/15 Old Spaghetti Factory
 - iii. 11/11 Greeks Pizza
 - iv. City BBQ

VI. Communications

- a. Ways to get more people to the Facebook page
- b. Provide instructions for Amazon Smile & Kroger
- c. 9/23/19 is deadline for newsletter submissions

Meeting minutes respectfully submitted by Sarah Galante

