

Carmel Middle School
Executive Board Meeting Minutes
November 9, 2021

Attendance: Deanna Pitman, Claude Warren, Sarah Galante, Jessica Barrett, Heather Garrison, Bhavna Thapar

Principal's Report

- Met with student government to discuss upcoming food drive...will support Pantry Packs first, then Hamilton County food drive
- Getting staff input on doing bingo again...will ask Lynn what the hot items were from last year and send an email to parents for donations
- No teacher grants
- Need parent names for committees to evaluate high ability (math and english) and social studies programs. This is an opportunity to learn more about the curriculum for these programs as well as the process for making changes to the curriculum based on state requirements and school research data.
- Picture money should be coming in soon
- Working on ordering staff holiday gifts

President's Report

- Dine Out day at Panda Express on 11/11
- Need to vote on the bylaws

Vice President's Report

- No report

Treasurer's Report

- Very few transactions this past month
- Received \$300 in donations (\$200 to Pantry Packs and \$100 general PTO)
- Todd Hornsby bought a supply of tshirts that are blue and say Carmel Pa's for the Cougar Pa's group. His child will be aging out of middle school, and he has asked if the board would be willing to reimburse him for the remaining supply of tshirts which would total approx \$200. Claude advised him to keep the tshirts for now and try to sell them on his own. The board agreed to reimburse Todd in the future for the remaining supply.
- Heather received the reimbursement forms from teams 8-2 and 8-3 for board games. She has the checks ready.
- Next larger expense coming up will be tshirts for the 5th grade transition

Secretary's Report

- October minutes were emailed for review. Deanna had one small name change and there were no other changes. Minutes were approved and posted to the website.

Communications Report

- October meeting minutes were posted
- In the middle of thankfulness month
- Last day of month is Giving Tuesday and will be final ask for PTO donations

- Posts about upcoming dine out days (11/11 Panda Express, 12/8 Old Spaghetti Factory)
- Holiday tree is getting ready to come out and Deanna will send an email about how to donate

Meeting minutes respectfully submitted by Sarah Galante