

Carmel Middle School
Executive Board Meeting Minutes
April 13, 2021

Attendance: Deanna Pitman, Jason Rose, Claude Warren, Ann Bernard, Sarah Galante, Laura Roth

Principal's Report

- iLearn starts next Monday - teachers have changed schedules a bit. Will be the week of May 3 for virtual students.
- Teacher Appreciation Week starts May 3rd - Lynn is working with Laura on breakfast boxes. Staff will get a shirt and umbrella. We will grill lunch one day and have a jeans day. Would like a FB promo for teacher appreciation week for parents.
- May 5th 6-7pm - current 6th and 7th graders who are coming to CaMS from Clay MS will have tours, get t-shirts (130 kids)
- May 12th - 5th grade open house. We split the alphabet into 2 groups from 5:30-6:30 and 6:45-7:45. There will be self-guided tours, scheduled tours, practice opening locker, cookies, t-shirts and performing arts groups playing in the gym. Would like to include a PTO table with video.
- May 20th - 8th grade celebration at the track. Rain date is next day. There will be a DJ and games. May need volunteers to help with providing snacks and preparing goodie bags. Deanna will let PTO know if volunteers are needed.
- 170 kids are going on the DC trip - need a negative COVID test 72 hours before going.
- Had to purchase more t-shirts for incoming 6th and 7th graders and may need financial help from PTO.
- Redistricting information - some families are being routed to elementary schools for the bus and some will be picked up in their neighborhoods. There will be before and after care provided through the parks department.
- 1100 students are enrolled as of now for next year. This is about 250 kids less than this year. CaMS will have 3 feeder elementary schools and Creekside and Clay will have 4.
- There will be a Q & A session for 5th graders coming to CaMS.
- Still waiting on permission to have end of year celebrations for each grade during the last week of school. Will have 2 for each cohort.
- There will be an intent to return email sent out today. The district plans to continue using Canvas and other technology.
- Calendar is set for next year. 2 snow days will need to be taken out moving forward.

President's Report

- Dine out night on April 20th at Fat Dans. It will be an all day fundraiser and Deanna can promote it with staff.
- Cougar PAWs - Jason will reach out and touch base with this group. Plan for them to be more involved with the fall tailgate.
- Looking to next year - Deanna will reach out to Laura around the end of June to start working for new school year. An email will go out mid-late July with all PTO links working (ie square fundraising) and a checklist for parents. Laura will work on the PTO volunteer form. Jason and Laura will get together in May to transition responsibilities.

- New Slate for 2021/2022 school year
 - Laura Roth - president
 - Bhavna Kanshal Thapar - vice president
 - Claude Warren - treasurer
 - Heather Garrison - assistant treasurer
 - Sarah Galante - recording secretary
 - Jessica Barrett - communications director
 - Stephanie Ramsamooj - pantry packs coordinator (help Vesper)
- Jason moved to approve the slate and Claude seconded the motion. **The motion was approved by the Executive Board.**
- Next Executive Board meeting is May 11.

Vice President's Report

- Exploring options for breakfast for teacher appreciation week. Options include McAlisters and Panera. McAlisters is a little pricier at \$7.99 per person which would be approx \$1200. Jason and Laura will look into the options more.
- Media Center appreciation - flowers and Starbucks gift card.
- 4/21 - Admin Professionals Day - 4 people
- 5/3 - Nurse Appreciation
- 5/10 - Police Appreciation
- Thankful Thursday in March included goldfish with green tea. "We struck gold having you as a teacher." For April, thinking something with spring little debbie cakes. Looking for ideas for May, maybe race related.

Treasurer's Report

- Budget for next year - no real changes, budget could go farther with less students.
- Do we want to keep Thankful Thursdays going? Staff has enjoyed this during a tough year. We have spent more on teacher appreciation this year. Plan to keep budget and increase fundraising.
- We are on track now not to use savings.
- Concern with raising money but think people will donate once kids are back in school. The PTO also spends frugally which helps the fundraising money go farther.
- Jason moves to approve the 2021/2022 budget and Laura seconded the motion. **The motion was approved by the Executive Board.**

Secretary Report

- Monthly meeting minutes are posted to the CaMS website

Meeting minutes respectfully submitted by Sarah Galante